

SOUTHEAST COMMUNITY COLLEGE

Chairperson Nancy Seim called the regular meeting of the Southeast Community College Board of Governors to order at 3:00 p.m. on Tuesday, December 15, 2020, at the Continuing Education Center, Auditorium, 301 S. 68th Street, Lincoln, Nebraska, and via Zoom/telephone conference call. Notice was given in accordance with law that due to the COVID 19 virus pandemic and issues related thereto and for the protection of the public interest, this meeting would also be held by telephone conference call.

ROLL CALL:

Present:

Nancy Seim, Lincoln
Kathy Boellstorff, Johnson
Keith Hammons, Weeping Water (via Zoom)
James Garver, Lincoln
Tim Cerveny, Wilber
Robert Feit, Lincoln
Dale Kruse, Beatrice
Edward Price, Lincoln
Lynn Schluckebier, Seward
Ellen Weissinger, Lincoln (via Zoom)
Kristin Yates, Lincoln (via Zoom)
Linda Hartman, Faculty Representative
Isabella Kendle, Lincoln Campus Student Representative

Absent:

(none)

Others Attending:

Paul Illich, President
Rex Schultze, Legal Counsel (on Zoom)
Derek Aldridge, Legal Counsel
Lynda Heiden, SCC Area

via Zoom:

Robin Moore
Terry Stutzman
Amy Jorgens
Bob Morgan
Doug Kennedy
Bev Cummins
Bruce Tangeman
Stu Osterthun
Ed Koster
Katy Novak
Jose Soto
Joel Michaelis
Shawna Herwick
Aaron Epps

PUBLIC MEETING LAW COMPLIANCE STATEMENT

Chairperson Seim stated the public meeting notice had been published in the Lincoln Journal Star on Monday, December 7, 2020, as well as posted on the bulletin board in the Area Office and the website.

CONSENT AGENDA

Action Item - Review Agenda; Move Action Items to Regular Agenda and/or Approve Consent Agenda Items

- 1) Approval of Agenda as Presented or Amended
- 2) Approval of Minutes of November 17, 2020 Regular Board Meeting and work session minutes of December 3, 2020
- 3) Approval and Ratification of Bills and Claims
- 4) Approval of Personnel Changes for College Administrative and Support Personnel
- 5) Approval of Hiring / Resignations / Terminations of Instructional Staff
- 6) Board Participation Report: Hospitalization, Medical, Surgical, Accident, Sickness, or Term Life Insurance Coverage

Pursuant to Nebraska State Statute 85-1509 and SCC Policy A-11:

Approval of the second quarter report of 2020-21 that lists the Board member(s) who have elected to participate in such insurance coverage. The list shall also be made available in the office of the Board for review by the public upon request.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

FOR (11):

Kruse
Schluckebier
Hammons
Yates
Feit
Boellstorff*
Weissinger*
Price
Garver
Cervený
Seim*

AGAINST (0)

ABSENT (0)

MOTION CARRIED

*Upon being called for their vote, the Board members listed below stated:

With regard to the Consent Agenda items for Bills and Claims, I abstain from the action with regard to the voucher number (listed below) and vote to approve all other bills and claims and all other Consent Agenda items.

Kathy Boellstorff

V0756351

Nancy Seim
Ellen Weissinger

V0755038
V0755093, V0755514, V0756178, V0756179, V0756672, V0756673, V0756674

FINANCIAL REPORT

Dr. Illich reviewed the financial report for the period through November 30, 2020. He also reviewed the investment accounts.

Actual Revenue & Actual Expenses

Revenue:	
Local Taxes	\$16,259,451
Tuition	11,009,842
Other	166,914
Total Revenues	\$35,996,510
Expenses	
Personal Services	\$29,031,539
Operating	6,127,435
Travel	12,533
Equipment	1,951,167
Total Expenses	\$37,122,674
Net Position	(\$1,126,164)

The budget report ending November 30, 2020 showed:

Percentage of Budget year	41.7%
Percentage of Budget spent	39.7%
Percentage of Board budget spent	19.7%

Mr. Feit moved acceptance of the financial report as outlined. Seconded by Mr. Cervený.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

FOR (11):

Feit
Cervený
Weissinger
Yates
Price
Garver
Boellstorff
Hammons
Schluckebier
Kruse
Seim

AGAINST (0)

ABSENT (0)

MOTION CARRIED

BOARD MEMBER REPORTS

No report.

BOARD TEAM REPORTS

Board Officer Interest Form

Chairperson Seim pointed out that included with this meeting's materials is a Board Officer Interest Form. Board members should fill this out indicating their interest in leadership positions on the Board. She stated the form is due back to her by December 23.

Executive. Chairperson Seim stated the team met and set the agenda.

Finance & Facilities. Ms. Boellstorff stated the team met prior to the Board meeting. The Facilities Progress report was handed out. She reviewed the status of the various projects.

Ms. Boellstorff also indicated that they are looking at staffing and space at the Nebraska City Learning Center and the York Learning Center.

The Falls City Learning Center received a \$67,000 grant for welding.

Dr. Illich stated that a work session will be held in January to review the various facility projects with the Board and get the new Board members oriented to the facilities master plan.

TCA. Dr. Weissinger reported that the Joint Board of The Career Academy met recently. They reviewed a draft job description for the Executive Director. Once it is finalized, she will share with the whole Board. The spring semester should be similar to last spring's semester.

PRESIDENT'S REPORT

No report.

FACULTY ASSOCIATION REPORT

Bob Redler reported for the Faculty Association. The faculty have appreciated that they were able to have face to face education this fall. The students have also appreciated it. With the vaccine available now, it will provide relief to be able to continue on with educating.

Mr. Redler presented campus bookstore gift cards from the Faculty Association to the Board members.

STUDENT ACTIVITIES REPORT

Isabella Kendle reported on Lincoln Campus student activities. She reported they held election of officers. She was re-elected as president. They will need to hold a special election for a wellness chair.

Monday was their official last Student Senate meeting of the year. It was a celebration for those who finished the semester.

PUBLIC COMMENT

There was no public comment.

Administrative Presentation/Board Review

2021-2022 Budget Calendar

Amy Jorgens reviewed the proposed 2021-2022 budget calendar in preparation to initiate the annual College budget process.

Because valuations aren't due until August 20 and the Uniform Budget Document is due September 20, a change in Board meetings dates is proposed:

- Hold the August meeting on the 4th Tuesday
- Hold the September meeting on the 2nd Tuesday.

Dr. Illich stated that a budget work session will be held to present the budget to the Board meeting.

DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:

Resident and Out of State Tuition and Fees

Amy Jorgens reviewed tuition and fee information. The proposed change is to increase fees by \$3 and keeping tuition the same. This would make fees \$12/credit hour.

Dr. Kruse moved to approve 2021-22 tuition and fee rates as outlined in Scenario 3 of the support information. The same dollar increase in tuition and fees for Nebraska Residents will also be applied to the Non-Nebraska Resident rates. Seconded by Mr. Schluckebier.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

FOR (11):

- Kruse
- Schluckebier
- Hammons
- Yates
- Boellstorff
- Feit
- Weissinger
- Price
- Garver
- Cervený
- Seim

AGAINST (0)

ABSENT (0)

MOTION CARRIED

Dr. Weissinger stated she is proud of the Board's action last year to increase facility fees so that students can enjoy renovated facilities. The action taken is responsible and it acknowledges the difficult time students and families may be going through.

Room and Board Rates

Ms. Jorgens stated that the room and board rates were the same as what were presented in November.

Mr. Feit moved to approve the 2021-22 room and board rates as presented. Seconded by Dr. Kruse.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

FOR (11):

Feit
Kruse
Schluckebier
Hammons
Boellstorff
Garver
Cervený
Yates
Price
Weissinger
Seim

AGAINST (0)

ABSENT (0)

MOTION CARRIED

DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:

Proclamation of Gratitude for Service

Chairperson Seim presented a Proclamation of Gratitude for Service in honor of Board member and employee dedication and service to Southeast Community College. She read the following:

Proclamation Honoring Tim Cervený, Robert J. Feit and Lynn Schluckebier for their years of service to the Southeast Community College Board of Governors, and Lynda R. Heiden for her years of service to SCC and to the Board of Governors

WHEREAS, Tim Cervený, Robert J. Feit and Lynn Schluckebier served the Southeast Community College Board of Governors with dedication and distinction for a combined 48 years; and

WHEREAS, These years of service have been marked by exemplary and energetic leadership in the vital accomplishments of this Board, including Mr. Feit and Mr. Schluckebier serving as officers of the Board; and

WHEREAS, Lynda R. Heiden served Southeast Community College and the SCC Board of Governors with commitment and dedication for a total of 41 years; and

WHEREAS, Ms. Heiden faithfully and diligently recorded the official minutes of the SCC Board of Governors for the past 37 years, served as executive administrative assistant to the President of SCC and worked closely with the SCC Educational Foundation.

THEREFORE, BE IT RESOLVED that the Southeast Community College Board of Governors hereby extends its deepest appreciation to Tim Cerveny, Robert J. Feit, Lynn Schluckebier, and Lynda R. Heiden for their commitment and dedicated service to the Board and the College, and wish them the very best in their future endeavors.

Chairperson Seim presented each with a plaque and also a clock to Ms. Heiden.

Mr. Feit read a statement expressing his gratitude in being on a Board that is able to work together and that his service to SCC has meant the world to him.

**Executive Session – Personnel Matters
President’s Evaluation**

Discuss, consider and take all necessary action with regard to the annual evaluation of the SCC President, Dr. Paul Illich, for the 2021-2022 contract year and the 2021 contract year to date.

Ms. Boellstorff moved that the Board go into executive session for the purposes of discussing Dr. Illich’s evaluation to prevent needless injury to Dr. Illich’s reputation or the reputation of another person, and for the protection of the public interest to avoid compromising or damaging the President’s relationships with staff and/or the President’s effectiveness as the educational leader of the College, and invite Dr. Illich and legal counsel to be present during all or part of such executive session. Seconded by Mr. Schluckebier.

Chairperson Seim re-read the motion and asked for discussion. There was none.

Roll call vote follows:

FOR (11):

Boellstorff
Schluckebier
Feit
Yates
Hammons
Weissinger
Price
Garver
Cerveny
Kruse
Seim

AGAINST (0)

ABSENT (0)

MOTION CARRIED

Chairperson Seim declared the Board in executive session at 4:06 p.m.

Attending: Boellstorff, Schluckebier, Feit, Yates, Hammons, Weissinger, Price, Garver, Cerveny, Kruse, Seim, Aldridge; Illich for a portion

Dr. Kruse moved that the Board come out of executive session at 4:29 p.m. on December 15, 2020. Seconded by Mr. Schluckebier.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

FOR (11):

Kruse
Schluckebier
Hammons
Boellstorff
Garver
Feit
Cervený
Yates
Price
Weissinger
Seim

AGAINST (0)

ABSENT (0)

MOTION CARRIED

Presidential Evaluation Summary Statement

Chairperson Seim read the following statement summarizing the results of Dr. Illich's evaluation.

Our Mission statement states that we are to empower and transform our students and the diverse communities we serve. Therefore, as a Board we have pledged to grow and serve our communities by constructing state of the art facilities, supporting expansion of programming to provide a trained workforce, and providing the opportunity for students through the academic transfer program to obtain affordable degrees.

We as a Board wish to express our appreciation for Dr. Illich's continued leadership. Dr. Illich provides the leadership skills to continue to lead the college in a positive manner.

The Southeast Community College's Board of Governors recently completed Dr. Illich's evaluation, which focused on the goals established for Dr. Illich. After reviewing all the evaluation information provided by board member, it was found that Dr. Illich was consistently rated as exceptional, exceeding or meeting the expectations set forth by the Board of Governors. The Board Of Governors has directed Dr. Illich to continue to lead the college in a positive successful manner. The Board of Governor's recognizes that Dr. Illich works with staff and administrators to effectively analyze relevant information to determine positive resolutions.

The Board of Governors looks forward to continuing to work with Dr. Illich and we wish to express our appreciation for his effective and continued leadership.

Mr. Cervený moved that the Board finds that Dr. Illich has met the goals set for the 2020-2021 contract year and the 2020-2021 contract year to date; approves the Evaluation Summary and Summary Statement and authorizes the Board Chair to read the summary statement prepared by the Board of Governors into the record to place the evaluation summary and summary statement in the Dr. Illich's personnel file. Seconded by Ms. Boellstorff.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

FOR (11):

Cervený
Boellstorff
Feit
Weissinger
Price
Garver
Kruse
Yates
Schluckebier
Hammons
Seim

AGAINST (0)

ABSENT (0)

MOTION CARRIED

LEGAL COUNSEL REPORT

No report.

TIME AND PLACE FOR NOVEMBER MEETING

Chairperson Seim reported that the next regular Board meeting is scheduled for Tuesday, January 19, at the Continuing Education Center, at 3:00 p.m.

GOOD OF THE ORDER AND PUBLIC COMMENT

Chairperson Seim reminded Board Members to review the Board book before each meeting. If anyone has any questions or concerns email Chairperson Seim or another member of the Executive Team. An orientation session will be held for new Board members.

ADJOURNMENT

Chairperson Seim adjourned the meeting at 4:40 p.m.



Keith Hammons
Secretary

Years of Service to Board of Governors and College A Proclamation

WHEREAS, Tim Cerveny, Robert J. Feit and Lynn Schluckebier served the Southeast Community College Board of Governors with dedication and distinction for a combined 48 years; and

WHEREAS, These years of service have been marked by exemplary and energetic leadership in the vital accomplishments of this Board, including Mr. Feit and Mr. Schluckebier serving as officers of the Board; and

WHEREAS, Lynda R. Heiden served Southeast Community College and the SCC Board of Governors with commitment and dedication for a total of 41 years; and

WHEREAS, Ms. Heiden faithfully and diligently recorded the official minutes of the SCC Board of Governors for the past 37 years, served as executive administrative assistant to the President of SCC and worked closely with the SCC Educational Foundation.

THEREFORE, BE IT RESOLVED that the Southeast Community College Board of Governors hereby extends its deepest appreciation to Tim Cerveny, Robert J. Feit, Lynn Schluckebier, and Lynda R. Heiden for their commitment and dedicated service to the Board and the College, and wish them the very best in their future endeavors.

Signed this 15th day of December 2020.



Nancy A. Seim
Chairperson
SCC Board of Governors



Keith Hammons
Secretary
SCC Board of Governors

*** Proof of Publication ***

State of Nebraska)
Lancaster County) SS.

NOTICE OF THE MEETING OF THE BOARD OF GOVERNORS OF THE SOUTHEAST COMMUNITY COLLEGE AREA December 15, 2020 3:00 P.M. Location: Continuing Education Center - Auditorium 301 South 68th Street Place, Lincoln, NE

Notice is hereby given that the regular meeting of the Board of Governors of the Southeast Community College Area, will be held at 3:00 p.m. on the 15th day of December, 2020, in the Southeast Community College Area - Jack Huck Continuing Education Center, 301 South 68th Street Place, Lincoln, NE - Auditorium. Notice is further hereby given that this meeting is being conducted in person and by remote videoconferencing in accordance with Nebraska Governor Executive Order No. 20-36 due to the COVID 19 virus pandemic and issues related thereto and for the protection of the public interest. The video/telephone conference location accessible to the public at which some Board of Governors of the Southeast Community College Area will be present is the Southeast Community College - Continuing Education Center, 301 South 68th Street, Lincoln, Nebraska - Auditorium or other location therein; check at front desk, for exact room to be assigned. Other members of the Board of Governors may be attending the meeting from remote locations other than the video/telephone conference call site as a preventative measure to avoid possible COVID 19 exposure/infection of those board members.

SOUTHEAST COMMUNITY COLLEGE-LINCOLN

301 S 68TH ST PLACE Floor 5
LINCOLN, NE 68510

ORDER NUMBER 953048

The undersigned, being first duly sworn, deposes and says that she/he is a Clerk of the Lincoln Journal Star, legal newspaper printed, published and having a general circulation in the County of Lancaster and State of Nebraska, and that the attached printed notice was published in said newspaper

one successive times(s) the first insertion having been on December 9, 2020 and thereafter on _____, 20____ and that said newspaper is the legal newspaper under the statues of the State of Nebraska.

Mary White

Section: Class Legals
Category: 0099 LEGALS
PUBLISHED ON: 12/09/2020

TOTAL AD COST: 45.79
FILED ON: 12/9/2020

The above facts are within my personal knowledge and are further verified by my personal inspection of each notice in each of said issues.

Subscribed in my presence and sworn to before me on

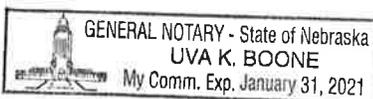
Dec 9, 2020

U Boone Notary Public

Reasonable arrangements will be made for the public to attend, hear, and speak at the meeting, including seating, recordation by audio recording devices, and public comment. Members of the public and media may also access the meeting by video conference call by calling (402) 323-3400 and providing contact information to obtain authorization to enter the meeting, or by physically attending. The possible video/telephone conference location at which some members of the Board of Governors may be present during the meeting is the same location identified above. At least one copy of all documents being considered will be available to the public at each of the sites of the telephone conference call.

The matters to be considered at the Board of Governors meeting are shown on an Agenda, which is kept continuously current and is available for public inspection at the office of the President of Southeast Community College located at the Southeast Community College - Continuing Education Center, 301 South 68th Street, Lincoln, Nebraska.

THE BOARD OF GOVERNORS OF THE SOUTHEAST COMMUNITY COLLEGE AREA
953048 11 Dec 9



**SOUTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

Tuesday, December 15, 2020

**Southeast Community College
Auditorium - 2nd Floor
Continuing Education Center
301 South 68th Street, Lincoln, Nebraska**

**And with Viewing and Listening Location
By Video Conference Call in Room 301**

REGULAR MEETING AGENDA – 3:00 P.M.

- | | |
|--|-----------|
| 1. Meeting Called to Order | 3:00 p.m. |
| 2. Roll Call | 3:05 |
| 3. Public Meeting Law Compliance Statement | 3:06 |
| 4. Consent Agenda | |
| a. Action Item - Review Agenda; Move Action Items to Regular Agenda and/or Approve Consent Agenda Items | |
| 1) Approval of Agenda as Presented or Amended | |
| 2) Approval of Minutes of November 17, 2020 Regular Board Meeting and work session minutes of December 3, 2020 | |
| 3) Approval and Ratification of Bills and Claims | |
| 4) Personnel Changes for College Administrative and Support Personnel | |
| 5) Approval of Hiring / Resignations / Terminations of Instructional Staff | |
| 6) Board Participation Report: Hospitalization, Medical, Surgical, Accident, Sickness, or Term Life Insurance Coverage | |
| 5. Financial Report | 3:11 |
| 6. Board Member Reports | 3:20 |
| 7. Board Team Reports | 3:30 |
| a. Board Officer Interest Forms | |
| 8. President's Report | 3:35 |
| 9. Faculty Association Report | 3:50 |
| 10. Student Activities Report | 3:55 |
| 11. Public Comment | 4:00 |
| 12. Administrative Presentation/Board Review | |
| a. 2021-2022 Budget Calendar | 4:05 |
| b. IT Moment | 4:10 |
| 13. DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO: | |
| a. Proclamation of Gratitude for Service | 4:15 |
| b. Resident and Out of State Tuition and Fees | 4:20 |
| c. Room and Board Rates | 4:30 |

- | | |
|--|------|
| d. Executive Session – Personnel Matters | 4:35 |
| President’s Evaluation | |
| e. Presidential Evaluation Summary Statement | 4:50 |
| 14. Legal Counsel Report (Executive/closed session possible) | 4:55 |
| 15. Time and Place for January Meeting | 4:57 |
| 16. Good of the Order and Public Comment | 4:58 |
| 17. Adjournment | 5:00 |

The Southeast Community College (SCC) Board of Governors reserves the right and is empowered to discuss, consider and take action on (a) any item listed on the Agenda, and (b) at any time during the meeting, irrespective of the time or order listed. In addition, the Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The SCC Board of Governors releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the President.

Notice is hereby given that the regular meeting of the Board of Governors of the Southeast Community College Area, will be held at 3:00 p.m. on the 15th day of December, 2020, in the Southeast Community College Area - Jack Huck Continuing Education Center, 301 South 68th Street Place, Lincoln, NE - Auditorium. ***Notice is further hereby given that this meeting is being conducted in person and by remote videoconferencing in accordance with Nebraska Governor Executive Order No. 20-36 due to the COVID 19 virus pandemic and issues related thereto and for the protection of the public interest.*** The video/telephone conference location accessible to the public at which some Board of Governors of the Southeast Community College Area will be present is the Southeast Community College – Continuing Education Center, 301 South 68th Street, Lincoln, Nebraska – Auditorium or other location therein; check at front desk, for exact room to be assigned. Other members of the Board of Governors may be attending the meeting from remote locations other than the video/telephone conference call site as a preventative measure to avoid possible COVID 19 exposure/infection of those board members.

Reasonable arrangements will be made for the public to attend, hear, and speak at the meeting, including seating, recordation by audio recording devices, and public comment. Members of the public and media may also access the meeting by video conference call by calling (402) 323-3400 and providing contact information to obtain authorization to enter the meeting, or by physically attending. The possible video/telephone conference location at which some members of the Board of Governors may be present during the meeting is the same location identified above. At least one copy of all documents being considered will be available to the public at each of the sites of the telephone conference call.